



Declaration of Candidacy Form

Instructions: To seek nomination by the Board of Directors and qualify as a candidate for the Board, please complete, sign (both pages) and submit this prior to the **June Board Meeting**. Leave the completed form at the Customer Service Desk in an envelope addressed to the Board Administrator as explained in the Candidate Application Instructions.

I certify that, to the best of my knowledge, I meet the following eligibility requirements:

- As of Election Day, I will have been an active member of SNFC (as defined in SNFC Bylaws section 2.02) for at least 6 months. [Membership status will be verified by the Co-op.]
- I am not a member of the household (as defined in SNFC Bylaws Section 2.09) or immediate family of a continuing member of the Board.
- I am not a member of the household (as defined in SNFC Bylaws Section 2.09) or immediate family member of a candidate for the Board certified or nominated to run in the upcoming election.
- I have read, understand, and agree to abide by the Director's Code of Conduct (second page of this form).
- I understand that information is available to me upon request at the store, if I have not already received it, including information on Board service, the SNFC Bylaws, the Election Code and the Board of Director's Policies.
- I also understand that I may submit a candidate statement and/ or photograph and video, subject to the deadlines and restrictions in the Candidate Application Instructions and the Election Schedule.
- I agree to submit to a criminal background check.

Having read and understood the above, I hereby declare my candidacy for the Board of Directors of the Sacramento Natural Foods Co-op in the General Election.

Signature of candidate: _____ Date: _____

Printed Name: _____ Owner Number: _____

Address: _____ Phone Number: _____

City, State, ZIP: _____

Email: _____

To be completed by the Board Administrator:

Applicant Qualified YES NO Applicant recommended by the BCDNC YES NO

Applicant nominated by the Board YES NO

We each commit ourselves to ethical, businesslike and lawful conduct.

1. Every director is responsible at all times for acting in good faith, in a manner which s/he reasonably believes to be in the best interests of the co-op, and with such care as an ordinarily prudent person in a like position would use under similar circumstances.
2. Directors must demonstrate unconflicted loyalty to the interests of the co-op’s owners. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups, membership on other boards or staffs, and the personal interest of any director acting as an individual consumer or member.
 - a. There will be no self-dealing or any conduct of private business or personal services between any director and the co-op except as procedurally controlled to assure openness, competitive opportunity and equal access to inside information.
 - b. When the board is to decide on an issue about which a director has an unavoidable conflict of interest, that director shall abstain from the conversation and the vote.
 - c. Any director who is also a paid employee has the same duties and responsibilities as any other director, and has the additional duty of clearly segregating staff and board responsibilities. Any director who applies for employment at the Co-op must resign from the Board. Any director who is also a paid employee must resign from the Board if they are involuntarily terminated from the co-op.
3. Only the Board as a whole has authority over the organization.
 - a. When interacting with the GM or employees, directors must carefully and openly recognize their lack of authority.
 - b. When interacting with the public, the press, or other entities, directors must recognize the same limitation and the inability of any director to speak for the board except to repeat explicitly stated board decisions.
4. Directors will respect the confidentiality appropriate to issues of a sensitive nature and must continue to honor confidentiality after leaving board service.
5. Directors will prepare for and attend all board meetings and trainings.
6. Directors will participate in the board’s decision making process and support the legitimacy and authority of the board’s decision on any matter, irrespective of the directors’ personal position on the issue.
7. Any director who does not follow the code of conduct policy shall resign from the Board if requested to do so by a 2/3 majority vote of the remaining Board.

I have read, understood and agree to abide by the Directors Code of Conduct. I understand that should I, at any time, break the Code of Conduct I may be removed from the SNFC Board.

Signature of candidate: _____ Date: _____