



Board of Directors Meeting Approved Minutes

Date: November 19, 2018

Convened: 6:00pm Adjourned: 7:46 pm

Directors Present: Hilary Sisson, Joel Erb, Chris Tucker, Delfina Vargas, Charles Fitzpatrick, Kim Glazzard

Director(s) Absent: Steven Maviglio

Staff, Members and Guests Present: Sign in Sheet located in Board Admin Binder

Notetaker: Stacie Meeting Chair: Hilary

PRELIMINARIES

Introductions took place.

Agenda Review

No additions or changes

Tasks from previous meeting reviewed

Approve Minutes of Prior Meeting

Motion to accept - Joel, Second - Charles, all in favor

Meeting Minutes accepted

Announcements

Board members shared comments about the Board Retreat.

Committee Reports

- Executive Review - Delfina.
 - The Task Force has completed the executive review for this year.
- Bylaws Task Force
 - Board discussed at the Retreat.
 - Nothing to report.

Election Committee

Joel thanked members Ann McCandless and Barbara Mendenhall for their 3 years of service on the committee as co-chairs.

Nomination of Election Committee Chair

Motion to nominate Michelle Mussuto and Joseph Boniwell as Election Committee Co-Chairs - Joel
Second - Charles

Discussion: Some questions were asked.

Vote

In Favor: Joel, Chris, Charles, Delfina, Hilary

Abstain: Kim

Committee nominations will happen in December. If members of the Board wish to Chair a committee, please communicate directly to Hilary (Board president).

Cooperator in Chief Reports

B7 - Resubmission. The board wanted more clarity around who to contact if/when the CIC may be on vacation or offsite. Some discussion.

The Board accepts this report.

B1 - Financial Conditions

Some discussion of the report. There were some questions and some additional information/changes asked to be put into the next quarterly report.

The B1 report will be tabled to the December meeting.

B2 - Planning and Budgeting

The B2 report will be tabled to the December meeting.

B3 - Asset Protection

Some questions and discussion about the report.

The Board accepts this report.

Discussion Topics

Calendar Review

- Monday Board Meetings. Is the board ok with the choice of the Third Monday for regular meetings? Some discussion. Board is in agreement to move regular Board Meetings to the second Monday of the month, effective in January.
- Board Retreat 2019. Some discussion about scheduling it for 2019 now to have the dates on the calendar. Asking to tentatively hold November 1-3 for the Retreat.
- Member Meetings (Quarterly Member Meeting) - proposal to have them coincide with Member Days. Approved to move ahead with proposed dates.

Board Self-monitoring

Policy C6 - Officers Roles

Some discussion and comments.

Open Comment

Attendee comments

Board Decisions

1. Co-Chairs nominated and approved for the Election Committee - Michelle Mussuto and Joseph Boniwell
2. Move regular board meetings for 2019 to the second Monday of the month.
3. Hold November 1-3 for 2019 Board Retreat.

CLOSINGS: Review Decisions, Tasks, Assignments

Tasks/Assignments

1. Assign a review of Policy B7 to the Policy Committee
2. B1 and B2 will be added to the December meeting
3. Assistant to add Policy B4 to policy set and add to website.
4. Ask Policy Committee (when formed) to look at Board Budget and how that will be formed

5. Add new Board meeting dates for 2019 to Calendar, and post publicly - Stacie

Next meeting Topics:

B1 and B2 Limitations Reports

ADJOURN MEETING

Motion: Joel

Second: Chris

Vote: All in Favor

Respectfully submitted by,

Stacie Larkin

Executive Assistant