



# Charter

## Board Candidate Development and Nominating Committee

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### **Type**

Annual Committee convened prior to Annual Election or ad hoc committee formed for the purpose of filling vacant seats.

### **Accountability**

The Board Candidate Development and Nominating Committee (BCDNC) serves at the request and under the direction of the SNFC board. The committee has no independent authority to direct the general manager or any co-op staff, or to commit any of the Co-op's resources.

### **Purpose**

Provide support to the board on perpetuating a strong, stable, and well-informed board of directors by recruiting and educating candidates for the board and assisting in recruitment for board committees. The establishment of a nominating committee is mandated by section 13.02 of the SNFC Bylaws.

### **Specific Duties**

1. Establish and maintain a recruiting plan to develop and attract strong candidates for the Board and its committees.
2. Establish and maintain a nominations procedure that ensures fair consideration of candidate skills and background, and is open to all qualified members.
3. Nominate a slate of qualified candidates for the annual election of Board Directors per SNFC Bylaws section 9.03.b.
4. Recommend candidates for appointment to Board vacancies.
5. Establish and maintain a candidate education program.
6. Coordinate and conduct communications with candidates and potential candidates.
7. Assist in recruiting members to serve on board committees (see SNFC Bylaws section 9.03.b).

### **Chair**

A sitting Board member appointed annually by the SNFC Board of Directors.

### **Committee Make-Up**

Two board members who are not running in the upcoming election and up to 3 additional members. The Board administrator shall also serve as a non-voting staff member on the committee.

### **Meetings**

The committee will meet as often as deemed necessary for its functions.

### **Budget**

Included with the budget established for the Board of Directors.