



Board of Directors Meeting Approved Minutes

Date: August 10, 2020

Convened: 6:00pm Adjourned: 7:12pm pm

Directors Present: Charles Fitzpatrick, Kim Glazzard, Steven Maviglio, Barbara Mendenhall, Glenn Carnahan, Zina Kotko

Director(s) Absent: Delfina Vargas

Staff Present: Sean Eakins (GM) Tyler Burch (HR Director), Keely Aubert (Store Director), Nick Adams (IT Director), Jennifer Cliff (Marketing Director), Angela Borowski (Finance Controller)

Members and Guests Present: Sign in Sheet located in Board Admin Binder

Notetaker: Stacie Larkin Meeting Chair: Steve Facilitator: Mark Goehring

PRELIMINARIES

Introductions took place.

Agenda Review

Motion to approve agenda - Steve

Second - Barbara

Agenda approved

Tasks from previous meeting reviewed

Tasks reviewed

Approve Minutes of Prior Meeting

Motion to approve July meeting minutes - Steve

Second - Barbara

All in Favor

Minutes approved

Announcements

Member Comments

One comment was submitted that was operational in nature and it has been passed along to the GM.

Committee Business

BCDNC - Report was included in the packet. Information on candidates is located on the website.

Member Engagement - Kim Glazzard gave a verbal report.

Policy Committee - Report in the packet. Barbara added some info about the committee work on the survey reports.

Finance Committee - draft budget included in the packet for discussion later on the agenda.

Election Committee - Joe Boniwell gave a verbal report about the first virtual tabling event.

Discussion Topics

C5 - Board Code of Conduct - Barbara

The draft policy was included in the board packet and Barbara received some comments from board members on specific items, which she gave a quick overview of verbally.

The committee will submit a revised draft including some of the feedback.

Additional discussion/questions from board members.

Board Budget - Charles

Draft budget was included in the packet.

Charles gave an overview, and a few items of note.

There were several questions and some comments.

There will be some further clarifications on line items by the GM - the Finance and Executive Committee are in discussion about some of the items.

Orientation Workshop Proposal - Mark Goehring

Mark will continue to develop some things and make a further presentation of items to the board in November.

Board Retreat - Steve Maviglio

Proposed dates of Board retreat are November 7-8. There is no decision right now whether this meeting will be able to be an in-person meeting.

Board Decisions

Motion: to accept the B1 report - Barbara

Second: Charles

Discussion: There was one question/ask about the ratios, and cash position.

Vote

In Favor: Charles, Glenn, Kim, Barbara, Zina, Steve

Opposed: none

Abstain: none

Motion passes, report is accepted by the board

Motion: to accept the B3 report - Steven

Second: Charles

Discussion: no discussion, no questions

Vote

In Favor: Barbara, Kim, Glenn, Steve, Zina, Charles

Opposed: none

Abstain: none

Motion passes, report is accepted by the board

Motion: To accept the B10 report - Charles

Second: Steve

Discussion: no discussion

Vote

In favor: Barbara, Glenn, Charles, Zina, Steve, Kim

Opposed: none

Abstain: none

Motion passes, report is accepted by the board

CLOSINGS: Review Tasks & Assignments

Tasks/Assignments

1. Policy Committee will submit a final draft of the C5 policy for the September board packet.
2. Let candidates know to hold the dates for the Board retreat (November 7-8)

ADJOURN MEETING

Motion: Barbara

Second: Glenn

Vote: All in Favor

Respectfully submitted by,

Stacie Larkin

Executive Assistant