



Board of Directors Meeting Approved Minutes

Date: July 8, 2024

Convened: 6:04pm Adjourned: 7:09pm

Directors Present: Manny Leon, Barbara Mendenhall, Arnold Sowell, Alexandria Jang, Delfina Vargas, Felicia Thomas-Hill, Brian Pimentel, Bernadette Brogden

Director(s) Absent: Prasanna Regmi

Staff Present: Brian Munn (General Manager), Tyler Burch (HR Director), Angela Borowski (Finance Controller), Nova Weatherwax (Merchandising Director), Cristina Caylor (Store Manager)

Members and Guests Present: Members attended in person other members attending via ZOOM

Notetaker: Lizz Ortiz Meeting Facilitator: Manny Meeting Chair: Manny

PRELIMINARIES

Introductions took place.

Agenda Review:

Motion to approve the July agenda - Alex

Second - Arnie

7 approved / 1 abstain

Agenda approved

Tasks from previous meeting reviewed

Tasks reviewed

Member Comments:

No member comments online

Board Office Hours -

Delfina explained that there were no members that joined the office hours in June. She spent her time talking with Barbara about ways to promote Board Office Hours. Manny stated that this can be followed up in an email thread.

Annie explained that in July there are Office Hours via Zoom.

Consent Calendar:

Motion to approve the Consent Calendar which includes the June meeting minutes - Arnie

Second - Delfina

Motion approved

GM:

GM Update

Brian Munn explained that Kim will be giving a brief update on the Strategic Plan after he finishes his update. At the last meeting Brian talked about the farm, he updated that the trees will not be planted until early spring because of the heat wave.

This week they started the interview process for the Marketing Manager position. There are four candidates currently but they are still accepting candidates.

Brian reminded the Board that the Annual Meeting is Aug 3rd.

Kim thanked the Board for their time meeting with her over the last couple of weeks. Starting in August there will be Board engagement questions to be discussed during the GM update to be able to continue the process.

B4 - Membership

Motion to accept the B4-Membership report, as presented in the Board packet - Brian P

Second - Barbara

Motion Approved

B5 - Customer Experience

Motion to accept the B5-Customer Experience report, as presented in the Board packet - Barbara

Second - Delfina

Brian M explained that the customer trend is that people are shopping less often but buying more. This is based on the avg basket size.

Motion Approved

B6 - Staff Treatment and Compensation

Motion to accept the B6-Staff Treatment and Compensation report, as presented in the Board packet - Brian P.

Second - Arnie

Question from Arnie: How many staff training hours are with Managers vs non management staff?

Brian M will email a response at a later date.

Motion Approved

Committee Updates:

General Manager Evaluation

Manny stated the first committee meeting will be this coming Friday.

Nominations

Brian P reminded everyone of the two Meet the Candidates events.

The first one is during the Wellness Fair on Aug 21st. The second event is on Sept 5th at 6pm in the conference room.

The Nominations and Elections committee met to clarify each committee's role.

Would like to have the Executive committee appoint the Elections and Nominations Chair's in October rather than November to allow more time for planning.

Action Items:

Nominations Committee Charter

Motion to accept the edit to the Nominations Committee charter as presented in the packet - Barbara

Second - Delfina

Friendly amendment to change "events" to "not less than one event" - Bernadette

Amendment accepted

Motion Approved

CLOSINGS: Review Board Calendar, Tasks & Assignments

Announcements:

If you are interested in participating in a video for our social media pages, let Lizz know.

Manny thanked members for coming to the Board meeting.

Manny addressed member comments that have been addressed that he did not mention earlier. He is emailing one member to get clarification on a member comment.

Arnie announced there will be a Finance Committee meeting before the next Board meeting.

Tasks/Assignments

1. Brian M - Respond to Arnies questions regarding the B6
2. Finance Committee Meeting before next Board meeting

ADJOURN MEETING AT 7:09pm

Motion: Delfina

Second: Brian P

Motion approved

Respectfully submitted by,

Lizz Ortiz

Board Administrator