



Board of Directors Meeting Approved Minutes

Date: September 09, 2024

Convened: 6:06pm Adjourned to closed session: 7:19pm

Directors Present: Manny Leon, Barbara Mendenhall, Arnold Sowell, Alexandria Jang, Brian Pimentel, Prasanna Regmi, Bernadette Brogden, Felicia Thomas-Hill

Director(s) Absent: Delfina Vargas

Staff Present: Brian Munn (General Manager), Austin Cunningham (Senior Accountant), Nova Weatherwax (Merchandising Director), Cristina Caylor (Store Manager), Tracy Sellars (Marketing Manager)

Members and Guests Present: Members attended in person other members attending via ZOOM

Notetaker: Lizz Ortiz Meeting Facilitator: Manny Meeting Chair: Manny

PRELIMINARIES

Introductions took place.

Agenda Review:

Motion to approve the September agenda - Barbara

Second - Brian P.

Agenda approved

Tasks from previous meeting reviewed

Tasks reviewed

Member Comments:

One member comment came in that was of operational concern that has been passed on to Cristina the Store Manager.

Board Office Hours comments - August:

A 30 year old member had some concerns regarding expanding. They stressed concerns regarding staff.

Another member had a suggestion regarding a public place for people to post community events such as a community bulletin board.

Nutritional info and recipes on websites should be easier to find.

Customer explained that calling the store and reaching someone is difficult. Explained their experience with staff while asking about this issue.

Consent Calendar:

Motion to approve the Consent Calendar which includes August meeting minutes - Brian P.

Second - Alex

1 abstain / 7 approved

Motion approved

GM:

GM Update

Our new Marketing Manager was introduced.

In August we had 162 new members join the Co-op. For the August mini game, the staff reached all of the financial goals!

Refrigeration went down last week, the team worked fast and was able to quickly help customers shop.

Meeting with the engineers for aardvark project tomorrow so will update at the next meeting.

Kim updated the Board on the completion of all the staff focus groups. This was enlightening and we were able to get in front of at least 60 staff members. We focused on what it is like to work here, what are the special characteristics of the Co-op, and what growth can look like. The GM will send out a memo to the staff to thank them for their efforts. Oct 1st there will be a meeting with management regarding the same questions. A Member survey will be open between Oct 14-21st. Active members as of Oct 1st will receive the survey.

B2 - Planning and Financial Budgeting

Motion to approve the B2 - Planning and Financial Budgeting as presented in the Board packet - Arnie
Second - Prasanna

Motion Approved

B7 - Communication to the Board

Motion to approve the B7 - Communication to the Board as presented in the Board packet - Alex
Second - Brian P.

1 no / 7 approved

Motion Approved

B8 - Board Logistical Support

Motion to approve the B8 - Board Logistical Support as presented in the Board packet - Barbara
Second - Brian P.

Motion Approved

B9 - Emergency General Manager (GM) Succession

Motion to approve the B9 - Emergency General Manager (GM) Succession as presented in the Board packet -
Arnie
Second - Barbara

Motion Approved

CLOSINGS: Review Board Calendar, Tasks & Assignments

Announcements:

Brian P. explained we had the Meet the Candidates Event last week, it was recorded and is currently on our website. A reminder to vote by Sept 24th.

Call for Board Officer Interest! This will be elected in October. There is also an interest to elect the Nominations and Elections committees chairs in October.

Priming members for how to join committees.

Member Quarterly, Delfina will write the Board Perspective.

Board retreat will be Nov 8-9th, 2024.

Tasks/Assignments

1. Finance Committee Meeting
2. Strategic Planning Timeline

ADJOURN MEETING to Closed Session AT 7:19pm

Motion: Barbara
Second: Bernadette
Motion approved

Respectfully submitted by,
Lizz Ortiz
Board Administrator

Closed Session Minutes - 9/9/24

Attendees: Arnie Sowell, Barbara Mendenhall, Bernadette Brogden, Manny Leon, Alexandria Jang, Prasanna Regmi, Brian Pimentel, Brian Munn, Felicia Thomas-Hill

Director(s) Absent: Delfina Vargas

Called to order by Manny Leon at 7:37pm

The board discussed the following topics:

- Member expulsion
- Columinate Service feedback
- Personnel discussion
- GM Evaluation (Brian Munn and Bernadette Brogden excused themselves from this topic)

Action Items:

- To approve the GM review letter submitted by the GM Review Committee and GM compensation. Motion made by Brian Pimentel; seconded by Arnie Sowell. Motion passed 6-0-1.

Motion to adjourn meeting by Brian Pimentel. Seconded by Barbara Mendenhall.

Meeting adjourned at 8:49pm