



# Board of Directors Meeting Approved Minutes

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Date: February 10, 2025

Convened: 6:03pm Adjourned 7:29pm

Directors Present: Manny Leon (left at 7:05pm), Arnold Sowell, Alexandria Jang, Brian Pimentel, Prasanna Regmi, Bernadette Brogden, Delfina Vargas, Kelsey Brewer, Barbara Mendenhall

Director(s) Absent:

Staff Present: Brian Munn (General Manager), Angela Borowski (Finance Controller), Nova Weatherwax (Merchandising Director), Tyler Burch (HR Director), Bushra Imdad (Marketing Manager)

Members and Guests Present: Members attended in person other members attending via ZOOM

Notetaker: Lizz Ortiz Meeting Facilitator: Manny Meeting Chair: Manny

## **PRELIMINARIES**

Introductions took place.

### **Agenda Review:**

Motion to approve the February agenda with the amendment to include a potential charter revision from the Member Engagement Committee - Alex

Second - Bernadette

Agenda approved

### **Tasks from previous meeting reviewed**

Tasks reviewed

### **Member Comments:**

Board Office Hours comments -

Bernadette explained that 4 people came to the office hours, 3 people were curious and came by talk about membership and member month. Bernadette suggests that during member months, maybe office hours could be held somewhere more visible during member months.

### **Consent Calendar:**

Motion to approve the Consent Calendar which includes January meeting minutes - Barbara

Second - Brian

Motion approved

### **GM:**

#### GM Update

Brian introduced some folks, UPK9, Michael, owner of the new security team that is working with the Co-op. Bushra Imdad, our new Marketing Manager.

Brian spoke about the Cooperative Staff Meeting, the morning session. We had about 38 people in that session. The evening meeting will be held tomorrow.

Staff appreciation week is next week, this will be super fun, we have a lineup of great things for staff next week.

Kim was hoping to have a Board and SLT meeting sometime in March, Lizz will be sending out a doodle poll for dates.

Brian talked about his experience at EcoFarms. The leadership team had a great time and was able to connect and become a stronger team to move forward in the strategic plan.

#### B1 - Financial Condition and Activities

Brian presented the report. Brian and Angela, our Finance Controller, answered questions regarding Blue Heron Farm, and debt to equity ratio.

Motion to approve the B1 - Financial Condition and Activities as presented in the Board packet - Barbara  
Second - Bernadette

Motion Approved

#### **Committee Updates:**

##### Member Engagement

Motion to approve the committee plan as presented in the Board packet with the revision of one date - Alex  
Second - Kelsey

Motion Approved

##### Election

Motion to approve the Elections policy, info packet, and schedule as presented in the Board packet -  
Bernadette  
Second - Arnie

Motion Approved

##### Nominations

Run for the Board Forum is on Feb 27th. Two people have RSVPd for the Forum.  
Four people have already submitted interest in running for the Board.

Please RSVP if you would like to attend.

##### Finance

The finance committee met and explained they talked about the B1 report, preferred share dividends decision and the auditor.

#### **Action:**

##### Auditor approval

Motion to approve Wegners as our Auditor for this fiscal year - Barbara  
Second - Brian

Motion Approved

##### Preferred Shares Dividends

Motion to approve the Preferred Shares Dividends Proposal of \$52,163.22, as presented from the Finance Committee - Delfina  
Second - Prasanna

Motion Approved

##### GM Eval Committee

Manny explained the evaluation starts in June and goes through August.  
Alex, Manny and Barbara. If there's more interest please let Manny know.

Member Engagement Committee

Motion to have the policy committee add the Annual meeting in the Member Engagement committee charter -

Bernadette

Second - Brian

Motion Approved

**CLOSINGS: Review Board Calendar, Tasks & Assignments**

**Announcements:**

CCMA Interest -

Barbara

Brian P

Kelsey

Brian - If interested in running for the Board, Run for the Board forum is Feb 27th

Tasks/Assignments

1. Member Engagement Committee Charter Revision by Policy Committee

**ADJOURN MEETING AT 7:29pm**

Motion: Bernadette

Second: Brian

Motion approved

Respectfully submitted by,

Lizz Ortiz

Board Administrator